

## Tech Training: Email Configuration

Below is a link to our client tutorial for configuring email clients to work with our Exchange server (with a focus on Outlook). There are separate tutorials for Windows, Mac, and smartphones. Configuring email on a smartphone may differ depending on the OS, but you basically follow the same settings from these tutorials.

Take note of the configuration settings, because you often have to manually enter them when configuring email on a phone. Choose the Exchange protocol on smartphones if available.

### Server Settings:

- Protocol = Exchange (IMAP works, but with limited functionality. POP3 does NOT work with Taylor)
- Server = mail.taylor.edu
- Domain = campus
- Security = TLS Enabled

Client Tutorial: <http://4040.taylor.edu/tutorials/exchange/exchange.pdf>